

Matthew A. Meyer

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EXPERIENCE

TECH MAT MEDIA SOLUTIONS

Founder. *Mar.2010 to present*

Oakland, CA

Gather user requirements. Design and organize web content based on user specifications. Manage server security and software. Create look and overall aesthetic for customer sites. Work with hand-coded HTML and CMS (Joomla, Wordpress). Manage social media presence for my clients. Provide general small business IT support for multiple locations in-person and remotely.

ADECCO TECHNICAL STAFFING

E-learning Developer. *Jun.2007 to Feb. 2010*

Indianapolis, IN

Created and taught courses across the country for a new CRM system. Authored classroom, and digital training for a large medical company. Managed self-directed projects working remotely. Built course materials as well as electronic assessments for technical sales force. Revised courses based on feedback from subject matter experts.

CORNERSTONE INFORMATION SYSTEMS

Support Technician. *Dec.2003 to Jun.2006*

Bloomington, IN

Automated manual processes using scripting. Identified and solved database problems. Managed development process for enhancement and routine bug fixes. Authored end-user and internal technical documentation and training. Supported web reporting system in a ColdFusion MX and MS SQL environment .

IU SCHOOL OF MEDICINE OFFICE OF COMPLIANCE SERVICES

Web and Database Contractor. *Jul.2002 to Jul.2004*

Indianapolis, IN

Developed prototype database solution using MS Access and Visual BASIC for applications to manage HIPAA compliance review process (tracking patient, review, doctor, and other related information). Designed and maintained compliance web site.

MONROE COUNTY COMMUNITY SCHOOL CORPORATION (MCCSC)

PC Technician. *Nov.1999 to Jan.2001*

Bloomington, IN

Determined requirements and hardware recommendations for classroom video production applications. Diagnosed, repaired, and replaced component level hardware problems. Developed hardware specification and administered benchmark testing for public bids issued for new computer purchases. Supported Mac OS and Windows platforms and software in K-12 schools.

ELECTRONIC DATA SYSTEMS (EDS)

System Engineer. Apr.1998 to Aug.1999

Indiana Title XIX (Medicaid). Indianapolis, IN

Supported daily operation of a mixed production environment that used C, COBOL, PERL, Natural, LBMS (case tool), Oracle, and UNIX to process all the Medicaid claims for Indiana. 24-hour on-call duty was required. Worked with customers to develop modifications, and to resolve problems in current system. Normalized data, built tables, and authored reports. Created intra/internet web sites with JavaScript, HTML, & Flash content using Dreamweaver, Photoshop, and Flash.

Business Analyst. Jun.1997 to Apr.1998

GNB Industrial Battery account. Lombard, IL

Supported hardware and software, for 200 user community. Performed routine file and print server administration. Organized user groups. Authored and administered training for desktop applications. Developed IS department internal solutions in MS Access.

INDIANA UNIVERSITY HALLS OF RESIDENCE COMPUTING

Computing Assistant. Aug.1994 to May.1997

Bloomington, IN

Supported NT, 9x, DOS, and Mac OS for 200+ students in dorm. Installed and diagnosed network hardware and software for students both in-person and via telephone. Developed case-tracking database adopted and used by other employees.

ROCHE DIAGNOSTICS

Desktop Support Intern. Summers 1993-1996.

Indianapolis, IN

Developed, with end-users, solutions using Microsoft's office suite in an NT environment. Ported existing applications from legacy software (paradox, dBase, etc) to Microsoft products (Access, Excel, including SQL queries, scripts, etc). Provided one-on-one SQL help for internal customers in order to create reports.

EDUCATION

INDIANA UNIVERSITY Bloomington, IN

BS in Business with a concentration in computer information systems (CIS). Graduated May.1997.

Classes: C++, COBOL, Scheme (LISP), Data modeling, Database management, SDLC, telecommunications, finance, and accounting.

Undergraduate studio art classes. Jan.2001 to Dec.2002

Classes: Printmaking (silkscreen, intaglio, lithograph, relief), Spanish, art history, sculpture, drawing, jewelry and metal smithing, and welding.